# WAXAHACHIE 4V4 Tournament

## **ONLINE CHECK-IN PACKET**

Updated 2024

## **REGISTRATION CHECK LIST**

□ Register your team ASAP – there are a limited number of teams accepted in each age group

□ Complete and submit the <u>Team Roster</u> no later than the Monday prior to the

tournament. Any team who fails to submit this on time will be docked points.

- Instructions for uploading your <u>Team Roster</u>:
  - Login to your GotSport account
  - Select 'Team Management' then click on your team
  - Select 'Team Registrations' then select this event
  - Select 'Registration' and then select 'Edit'
  - You can now upload the required forms
- □ Review the <u>Rules of the Game</u> with your players so that everyone is prepared
- You will receive an "approved" copy of your Game Report from the tournament director.
   You will then need to print the approved form- one copy for each game PLUS a copy in case you make it to the championship game. You will fill in the game information on each report and provide to the referee prior to the match.
  - If you do not provide the APPROVED version for each match, your team will be docked points.
    - Approved versions will NOT be available at the fields, you must bring these with you
- □ On game day be sure that each player has some form of birthdate proof. This could be a driver's license, birth certificate, passport or even their player card from their league.
  - These will only be used if a roster is challenged
  - If a player does not have proof of their birthdate when asked, they will be deemed as an ineligible player which could make your team forfeit

## ALL TEAMS MUST COMPLETE ONLINE CHECK-IN NO LATER THAN MIDNIGHT ON THE MONDAY PRIOR TO THE TOURNAMENT. FAILURE TO COMPLETE ONLINE CHECK-IN BY THE DEADLINE WILL RESULT IN YOUR TEAM LOSING POINTS.

#### We make online check-in simple – it's just one form!

Fill out the team roster below with all players on your team. You can ONLY submit this one time, once submitted it is locked in and NO CHANGES will be made. Be sure that your roster is accurate before submitting.

#### **ROSTER GUIDELINES**

As a reminder, all teams must play in the age group of the oldest player on the roster. If you register for a younger age group, then any players who are too old will be removed from the roster and ineligible to participate.

Teams will not be able to add players to the roster once submitted so please check to be sure that your players are eligible for the age group that you chose.

Since this is an open roster tournament, no guest player forms or releases are required. Any player can play on any team no matter what team they are rostered to for their regular league games.

High school and adult coed teams must play with two females on the field at all times (or play with one female and only three field players total).

Adult Over 30 teams are for persons aged 30 or older as of January 1. They are allowed up to two players under the age of 30 on the roster, all players must be at least 28 years of age as of January 1.

Once you have completed your roster, follow the included instructions for uploading to your GotSport account.

#### **ONLINE CHECK-IN PACKET**

#### TEAM ROSTER

TEAM NAME	DIVISION
COACH NAME	PHONE NUMBER

#### \*\*PLEASE PRINT CLEARLY IN BLACK INK\*\*

PLAYER NAME	GENDER	BIRTHDATE

As coach/team manager, I agree that all players listed above are of the age listed beside their name. I agree that if I need to make changes to this roster, that I will do so no later than the Friday preceding the event. I understand that all players must have age identification available to prove age if needed during the duration of the tournament and that if my team is found to be playing an illegal player, that they will forfeit all already played and all upcoming games.

Coach/Team Manager Signature

Date

TOURNAMENT STAFF USE ONLY	

### HOW TO UPLOAD YOUR COMPLETED ROSTER

STEP ONE: Login to your Gotsport account and select 'Team Management'.

©GotSport					- • •• =
	Cara Sikes admin@waxahachiesoccer.org				Edit
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STEP TWO: Choose 'Registrations' from the menu on the left.

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STEP THREE: Select the team that you need to upload a roster for that is entered into the tournament.

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#### STEP FOUR: Select 'Registration'

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	Team Name WILDbingz	
	TeamAssociation	
	Event Organization Flags	

STEP FIVE: Select 'Edit' and then 'Choose File' to attach your completed roster form. Once finished, be sure to select 'Save'.

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